

APPLE *keynote*



INSTRUCTOR

Kevin Stohlmeyer

CONTACT

kevin@c2gps.com

LENGTH

4 hours

BOOK INCLUDED

Slideology

INTRODUCTIONS

Keynote Workspace
Toolbar
Format Bar
Inspector
Colors

CREATING A BASIC PRESENTATION

Slide Themes
Adding & Removing Slides
Adding Shapes
Adding Tables

FORMATTING SLIDES

Working with Format Bar & the Inspector
Formatting Text
Adding Color

VIEWING YOUR PRESENTATION

Pause and Play
Presenter Notes

CREATING CUSTOM PRESENTATIONS

Creating a Custom Theme
Creating a Custom Color Palette
Background images
Image considerations
Adding still photos from iPhoto

MULTIMEDIA PRESENTATIONS

Accessing Media Browser
Adding Audio to Presentation
Soundtracks vs. Audio Slides
Adding QuickTime to Presentation
Keeping media with your Presentation

ANIMATING YOUR PRESENTATIONS

Build In, Build Out and Actions
Creating Transitions Between Slides
Configuring Preferences for Smooth Playback
It's all about timing
Testing your Presentation

WORKING WITH POWERPOINT

Converting a Powerpoint Presentation
Cleaning up
Animating
Changing styles

FINAL TOUCHES

Publishing Your Presentation
Using Light Table to Review
Printing Handouts
Adding Security to your Presentation

EXPORTING YOUR PRESENTATION

Quicktime
Powerpoint
PDF
Images

NOTES
